

APPENDIX 1 - PROCUREMENT PROJECT PLAN FOR JOINT LEWISHAM-SOUTHWARK PREVENTION AND INCLUSION FRAMEWORK – ACCOMMODATION BASED SERVICES

The following table sets out details of the procurement approach followed for the joint Lewisham-Southwark prevention and inclusion framework – accommodation based services. The timetable set out here is for the Southwark elements of the procurement.

Activity	Deadline
Agree service specifications for accommodation based services	March 2014
Establish a lead commissioner role and contract monitoring group	March 2014
Establish a project group to oversee the evaluation process for Pre Qualification Questionnaire (PQQ) and Invitation to Tender (ITT) stages	March 2014
Advertise the framework agreement and invite expressions of interest	16 May 2014
Closing date for PQQ	18 July 2014
PQQ evaluation	18 July 2014
Issue invitation to tender	9 January 2015
Deadline for first set of clarifications on ITT	23 January 2015
Provider briefing	30 January 2015
Final deadline for clarification	16 February 2015
Deadline for any responses to clarification	16 January 2015
Closing date for ITT	23 February 2015
ITT evaluation	4- 20 March 2015
Review by the Council's Children's and Adults' Services Board (CAB)	13 May 2015
Review by the Council's Corporate Contract Review Board (CCRB)	21 May 2015
Cabinet agenda planning meeting	9 June 2015
Deadline for final reports for Cabinet	11 June 2015
Cabinet decision on framework	23 June 2015
Framework activation date	1 August 2015
Service contract start date	1 September 2015